



Wyre Borough Council
Date of Publication: 31 August 2016
Please ask for : Roy Saunders
Democratic Services and Scrutiny Manager
Tel: 01253 887481

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 8 September 2016** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

COUNCIL AGENDA

1. Prayers

The Mayor will invite the Mayor's Chaplain, Reverend Stephen Dunn, to say prayers.

2. Apologies for absence

3. Confirmation of minutes

(Pages 1 - 14)

To approve as a correct record the Minutes of the meeting of the Council held on 7 July 2016.

4. Declarations of Interest

To receive any declarations of interest from any Member or Officer on any item on this agenda.

All Members are asked to submit any declarations in writing by 9.30am on Wednesday 7 September, 2016 if possible.

5. Announcements

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive. (The Mayor will introduce to the Council, the Youth Mayor for 2016/17, Jessica Basquill. He will also make a presentation to the outgoing Mayor Will Burrell, and invite him to speak briefly on his term of office).

6. Public questions or statements (Pages 15 - 16)

To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 2 September 2016 will be published and circulated separately.

7. Questions "On Notice" from councillors (Pages 17 - 18)

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 2 September 2016 will be published and circulated separately.

8. Executive reports

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

- (a) Leader of the Council (Councillor Gibson) (Pages 19 - 22)
- (b) Resources Portfolio Holder (Councillor A Vincent) (Pages 23 - 24)
- (c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson) (Pages 25 - 26)
- (d) Planning and Economic Development Portfolio Holder (Councillor Murphy) (Pages 27 - 30)
- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) (Pages 31 - 32)
- (f) Leisure and Culture Portfolio Holder (Councillor Bowen) (Pages 33 - 34)

- (g) Health and Community Engagement Portfolio Holder (Pages 35 - 38)
(Councillor V Taylor)
9. **Audit Committee Periodic Report** (Pages 39 - 42)
Report of the Chairman of the Audit Committee (Cllr McKay).
10. **Electoral Review Working Group: Parliamentary Constituencies (2018)** (Pages 43 - 46)
Report of the Leader of the Council (Cllr Gibson) and the Service Director Performance and Innovation.
11. **Notices of Motion**
No Notices of Motion have been submitted under Procedure Rule 14.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: roy.saunders@wyre.gov.uk

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Council Minutes

Minutes of the Council meeting held at the Civic Centre, Poulton-le-Fylde on Thursday 7 July, 2016.

Councillors present:

The Mayor, Councillor Lees

The Deputy Mayor, Councillor E Anderton

Councillor I Amos

Councillor R Amos

Councillor M Anderton

Councillor Lady Atkins

Councillor Ballard

Councillor Balmain

Councillor Barrowclough

Councillor Beavers

Councillor Berry

Councillor B Birch MBE

Councillor C Birch

Councillor Bowen

Councillor Bridge

Councillor Catterall

Councillor Collinson

Councillor I Duffy

Councillor R Duffy

Councillor Fail

Councillor Gibson

Councillor Greenhough

Councillor Henderson

Councillor Hodgkinson

Councillor Ibison

Councillor Ingham

Councillor Jones

Councillor Kay

Councillor McKay

Councillor Murphy

Councillor Orme

Councillor Ormrod

Councillor Pimbley

Councillor Robinson

Councillor Smith

Councillor Shewan

Councillor B Stephenson

Councillor E Stephenson

Councillor T Taylor

Councillor V Taylor

Councillor A Turner

Councillor S Turner

Councillor A Vincent

Councillor Michael Vincent

Councillor Walmsley

Councillor Wilson

Apologies: Councillors Holden, Moon, Reeves and Matthew Vincent.

Officers present:

Garry Payne (Chief Executive)

Mark Billington (Service Director People and Places)

Mark Broadhurst (Service Director Health and Wellbeing)

Marianne Hesketh (Service Director Performance and Innovation)

Roy Saunders (Democratic Services and Scrutiny Manager)

Carole Leary (Democratic Services Officer)

Stephanie Collinson (Senior Communications Officer)

Also present: 5 members of the public.

**COU.
09** **Confirmation of Minutes**

RESOLVED that the Minutes of the Council meetings held on 14 April and 12 May 2016 be confirmed as a correct record.

**COU.
10** **Declarations of Interest**

None.

**COU.
11** **Announcements**

The Mayor thanked the Deputy Mayor for attending a Mayoral event in Leeds and for her recent fund raising efforts on behalf of the Mayor's Charities.

The Mayor informed Council that the Mayor's Charity Summer Song Spectacular Concert, held at the Thornton Little Theatre on Friday 1 July 2016, had been well attended and had been very successful. He said that he hoped to arrange a similar event later in the year and encouraged Councillors to attend.

He also announced that he would be attending the Rugby League Challenge Cup Final at Wembley Stadium on Saturday 27 August in a personal capacity but he intended to take the opportunity to raise further funds for the Mayor Charities.

**COU.
12** **Public Questions Statements or Petitions**

Mr Bashir Rassas, Deputy Chairman of the Friends of Pheasants Wood, made a statement, under Procedure Rule 9, about the collection of green waste, as follows:

"The 'Friends of Pheasant Wood' (F.O.P.W.) is a residents group formed in May 2014, with the intention of bringing like-minded people from the Pheasant Wood Electoral Ward together. One aim of the Group is to improve the ambience of the area, particularly public open spaces, through conservation.

With this aim in mind, the F.O.P.W. committee feel it is appropriate to use the opportunity presented by 'Public Questions to Full Council', and draw attention to matters of serious concern.

The introduction of a charge for the collection of 'green' waste from residential properties, and an instruction to no longer put food waste in the green bin, has caused residents to question what our elected Councillors did, collectively on our behalf, to oppose the changes.

Additionally, did those Councillors making the decision to put food waste with general household waste, think of the consequences of their action.

Following several years of coercion, the residents of Wyre became conditioned to the principle of segregating household waste for recycling purposes.

A recent decision to reduce the business activity at the Thornton waste recycling facility has resulted in those same residents becoming disillusioned, because they now view the large recycling centre as an enormous waste of public money. This situation will lead to apathy.

The surcharge will further alienate normally law-abiding residents, and there is already evidence of 'green' waste being deposited in the gardens of neighbours, and in public open spaces. The curse of 'fly tipping', and its attendant problems, will surely increase as time progresses.

Residents are no longer permitted to include food waste with 'green' waste, because the former is now classed as general household waste and destined for landfill.

Residents in various parts of Wyre are suffering from rat infestation problems, partly due to increased water levels, groundwork connected with new developments, and/or remedial work throughout the Borough. Rats and other vermin will seek a new environment, and food waste going to landfill, or deliberately discarded in public open spaces, will increase the rat, feral pigeon, and seagull problems.

In Pheasant Wood Ward, rats are now seen in garden areas of private dwellings and inside some properties, having come from Amounderness Way, from within Pheasant Wood, and from elsewhere.

Seagulls are currently nesting on at least two residential properties on the Pheasant Wood estate, and can regularly be seen scavenging for food."

In his response, Councillor Henderson stated that the implementation of a subscription service for the collection of green waste had been a difficult decision but, due to the removal of £980,000 of funding by Lancashire County Council through the ceasing of a cost sharing agreement, the Council needed to implement a charge to ensure the service could continue.

LCC (as the disposal authority) had instructed Wyre Council (the collection authority) that food waste could no longer be placed within the green waste stream as it was closing the composting facility because it was cheaper to process green waste separately.

Food waste that was placed within grey bins did not automatically go to landfill. He said that it was his understanding that the waste would still go to the plant in Thornton, which was owned by LCC, where the waste would undergo various treatment processes. Wyre's waste helped to keep the plant open and hopefully would secure jobs for those people employed there.

With regard to the concerns relating to rats, he had spoken to the Environmental Health Team and they had stated that there had not been an increase in reports of rats.

Previously green waste had been a chargeable service within Wyre. Currently, the take up of the new service was at 80% and he believed that £1.36 per collection was good value for money. Whilst the charge had been kept at a reasonable level, it did not cover the actual cost of a collection or the amount lost from LCC. Some neighbouring authorities had now started to implement a charge and others might be considering it but Wyre was leading the way.

COU. **Questions “On Notice” from Councillors**
13

None.

COU. **Executive Reports**
14

(a) **Leader of the Council**

The Leader of the Council (Councillor Gibson) submitted a report. He welcomed Marianne Hesketh, Mark Broadhurst and Mark Billington to their first Council meeting in their new roles as Service Directors.

Councillor Gibson also said when introducing his report that in the recent EU Referendum approximately 80% of Fleetwood residents had voted to leave the European Union. He hoped that the Councillors representing the Fleetwood area would support the views of those residents. He also said that he was aware that a petition was being collected in Fleetwood requesting more independence for the town. He urged Town Councillors to come and talk to him if they wanted more devolvement of responsibilities from Wyre. He pointed out that previous discussions about the possibility of the Town Council taking on responsibility for Fleetwood Cemetery had broken down when they had realised the cost of providing the service. He pointed out that the total amount of the Wyre element of the Council Tax raised in Fleetwood was approximately £1.1 million and the amount spent on Wyre services in the Fleetwood area was approximately £1.6 million. He said that this expenditure did not include street cleansing or waste collection and so the total “subsidy” was probably in the region of £1 million per annum.

Councillor R Duffy said that the petition being collected in Fleetwood was not politically motivated and the Wyre Labour Group had no involvement in it. Councillor Duffy referred to the Leader of the Council’s praise for “lobbying” by the three Conservative MP’s for the Fylde area and his comments in paragraph 4.1 of the report urging County Councillors representing the Wyre area to object to service reductions being implemented by Lancashire County Council. She said that her fellow Labour County Councillors for the Wyre area were continually fighting for residents in Wyre. She suggested that he ensure that Conservative MP’s for the area, especially Paul Maynard, be encouraged to “lobby” their own Government to reduce the impact of the savage cuts being inflicted on local councils. She referred to the voting record of Mr Maynard, quoting examples of when he had voted against measures which she said would have benefited the

Wyre area and had voted for central government cuts on local councils. She suggested that this Council should ask all its local MP's to lobby the Government "to stop inflicting misery on the hard working, vulnerable and disabled people of this Borough".

Councillor Gibson said in response that it was the Labour Group at Lancashire County Council which was proposing cuts on local services for which they were responsible, not the Government.

Councillor Bridge congratulated the people of Fleetwood for wanting to "go it alone" but questioned whether such an approach would end up leading to service cuts and/or extra taxes for the people of Fleetwood.

Councillor Beavers said that Lancashire County Council was being forced to implement service cuts because of reduced funding from Central Government. She asked Councillor Gibson why, if he was concerned about the impact of such cuts on vulnerable people in the rural areas of Wyre, he had not accepted the offer made by Lancashire County Council to give the Knott End/Fleetwood Ferry to this Council. She said that Councillor Gibson's unwillingness to work with Lancashire County Council was itself having a negative impact on the residents of the rural area of Wyre.

Councillor Gibson said in response that it was not Wyre's responsibility to have a transport policy and pointed out that Wyre Council had funded half of the cost of the ferry for many years. He said Lancashire County Council had stated that they would not continue funding the ferry after 2017, but transport functions were clearly its responsibility. He said that he had agreed to attend a meeting with County Councillor David Borrow (the Deputy Leader of LCC) to talk about the County Council's property review, at which he envisaged the future of the ferry would be raised but, given past experience of such discussions, he was wary of the proposals that were likely to be submitted.

RESOLVED: that the report be noted.

(b) Resources Portfolio Holder

The Resources Portfolio Holder (Councillor A Vincent) submitted a report.

Councillor Vincent said, in a response to a question from Councillor Ormrod about paragraph 5.1 of his report, that he was pleased that a satisfactory agreement had been reached with the 60+ Group about the lease for part of the Teanlowe Day Centre. He said that the process of negotiations had been difficult at times, with some misleading and inaccurate statements being made, but the problems had now been resolved. The outcome was that the 60+ Group was occupying a smaller area of the building, but one which was more

suited to its needs and for which it was paying a reasonable rent, whilst the Council would now be able to let other parts of the building, a situation which was clearly beneficial to all concerned.

RESOLVED that the report be noted.

(c) Street Scene Parks and Open Spaces Portfolio Holder

The Street Scene Parks and Open Spaces Portfolio Holder (Councillor Henderson) submitted a report.

Councillor Henderson said he would arrange for a written response to be sent to Councillor Barrowclough about expenditure on weed spraying in Fleetwood and on the recent planting around the Crest on the Mount.

Councillor Henderson said that he would arrange for a written response to be sent to Councillor Shewan explaining the circumstances, referred to paragraph 4.2 of his report, in which a local householder had been required to pay costs of £700 to the Council for dealing with the fly tipping of materials which he had paid to have collected from his home.

Councillor Henderson said that he would arrange for a written response to be sent Councillor Beavers explaining why the area between the car park at Fleetwood beach and the pitch and putt course had been tarmacked.

Councillor B Birch said that the recent improvements made to the Memorial Park at Fleetwood were very impressive and he congratulated Council staff and the local volunteers for their efforts. He expressed concern, however, about the foul smell coming from the water feature in the park. He asked the Portfolio Holder to ensure that it was drained and that the problem was resolved as quickly as possible. Councillor Henderson thanked Councillor Birch for his comments and said that he was aware of the problem with the water feature. He said that the pumps had been turned off and the problem was being rectified.

Councillor Henderson confirmed, in response to a question from Councillor B Stephenson about nuisance being caused by seagulls, that it was not possible for the Council to cull the birds.

RESOLVED that the report be noted.

(d) Planning and Economic Development Portfolio Holder

The Planning and Economic Development Portfolio Holder (Councillor Murphy) submitted a report.

Councillor Murphy said that he would arrange for a written response to be sent to Councillor Barrowclough providing a breakdown of the amounts spent on advertising and marketing at Fleetwood Market.

Councillor R Duffy referred to the statement in paragraph 2.1 of the report that the Coastal Communities Fund Scheme was now complete. She asked, as she had done previously, whether feedback had been sought from residents regarding the schemes and whether that had been included in the evaluation. She questioned how the scheme could be complete when:

- “artwork and resurfacing of the Promenade from the Radar Station to the Old PS site had not been done;
- only half of the aprons around the boating lake had been replaced;
- the skate park was a bowl, not a park;
- beach huts were being built with money that could have been used to ensure the splash pad costs remained low by installing a water recycling system.”

Councillor Murphy said in response that a draft evaluation report on the project had been completed and a final version of the report would be submitted to the Council as soon as possible. He said, however, that comments made during a recent survey had been very complimentary about the facilities now available on the promenade and the evaluation report on the coastal community fund projects was very positive.

Councillor Bridge welcomed the restoration works being carried out to the former Tobacco and Toffee shop in Fleetwood referred to in paragraph 4.3 of the report. Councillor Murphy said that the works were progressing well and should be finished soon.

Councillor Barrowclough reiterated his support for the restoration of the Tobacco and Toffee Shop, which he hoped would contribute to continuing improvements to the central business district of Fleetwood. Councillor Barrowclough also asked the Portfolio Holder to confirm that the Council would continue to consult with shop keepers and Team Fleetwood to enable potential future projects to be prioritised. Councillor Murphy confirmed that consultation with shop keepers in Fleetwood would continue and referred to the imminent opening of a new pop-up shop which would provide facilities for six new businesses.

Councillor Barrowclough asked whether the Portfolio Holder would continue to fully support the extensive works being undertaken by the Poulton and Wyre Railway Society in its initiative to reopen the railway line and to run a rail service from Poulton to Fleetwood via Thornton. Councillor Murphy confirmed that he would do everything

he possibly could to facilitate continued discussions with Network Rail.

Councillor Murphy said, in response to comments made by Councillor B Birch about future funding for development in Poulton, that the Council was seeking, in its next bid for coastal communities funding, to include projects around the estuary, which might include works at the edge of Poulton. He also said that the new Aldi store in Poulton was due to open in October.

RESOLVED that the report be noted.

(e) Neighbourhood Services and Community Safety Portfolio Holder

The Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) submitted a report.

Councillor Berry said, when introducing his report, that both Councillor Lady Atkins and Councillor Fail had informed him of concerns raised by their constituents about incidents of racism since the EU Referendum on 23 June. He said that racism must not be tolerated and urged all Councillors to report any instances they became aware of.

Councillor Beavers said, with regard to paragraph 2.1 of the report that Lancashire County Council had initially been awarded £40 million to undertake the initiatives listed in that paragraph. However, the previous coalition Government had halved that funding and the current Government had withdrawn the funding completely. She did not understand therefore how the Portfolio Holder concluded that the County Council was responsible for the impact of those cuts.

Councillor Berry said in response that Councillor Beavers had made this political point previously. He reiterated his fundamental concerns that the withdrawal of the services, as currently proposed by the County Council, would both have very harmful implications for the recipients of the current services and, in the longer term, would increase rather than reduce costs to the County Council.

Councillor Barrowclough said that he would like the Portfolio Holder to pass on his thanks to Balfour Beatty, who had acted swiftly in response to his complaint of vehicles exiting the sea wall improvement works site via Marine Parade, which was not on the designated approved route. Councillor Berry thanked Councillor Barrowclough for his comments and said that the works were progressing well.

Councillor B Stephenson asked the Portfolio Holder to give credit to the Police and Crime Commissioner for ensuring that the community safety consultation events, referred to in paragraph 3.1 his report, were taking place. Councillor Berry said in response that the events

were being organised by local Police officers and were not a Police and Crime Commissioner initiative.

Councillor Michael Vincent said that at the last Overview and Scrutiny Committee meeting the Service Director Health and Wellbeing had explained the work being done to support victims of domestic violence in Wyre and across Lancashire and the efforts being made to avoid the cuts currently being proposed to the services referred to in paragraph 2.1 of the report. Councillor Berry said that Wyre Council had to be as proactive as possible in seeking to maintain the current services and expressed his thanks and support for the work being done by Mark Broadhurst to minimise the impact of the proposed cuts on Wyre residents.

Councillor R Duffy said that she applauded the officers and Wyre Councillors for trying to protect vulnerable residents, but reiterated her view that the reason for the impending cuts was the withdrawal of Central Government Funding. Councillor Berry said that Wyre Council was making comments in response to decisions being made by Lancashire County Council.

RESOLVED that the report be noted.

(f) Leisure and Culture Portfolio Holder Report

The Leisure and Culture Portfolio Holder (Councillor Bowen) submitted a report.

Councillor R Duffy said that she was pleased that there had been positive feedback on the opening of the Splash Pad at Fleetwood, as referred to in paragraph 6.1 of the report. However, she understood there had been problems with the fountain and hoped that this would not happen again.

Councillor Duffy also said that, at the call-in of the decision to charge for the use of the Splash Pad, the Portfolio Holder had stated that she had had no input into the decision taken not to install a water recycling system and that, if she had been involved she would have agreed to the recycling of water because that would have resulted in lower costs being incurred through reduced water usage. She asked whether Councillor Bowen still stood by that statement, given that she had documentation that showed she was in fact part of the decision making process not to include the recycling system.

Councillor Bowen said that she was aware of the problem that had occurred with the fountain, which had now been resolved. She reiterated that she hadn't been involved in the decision not to include a water recycling system.

Councillor Bowen said that she would arrange for a written response to be sent to Councillor Smith explaining why the organiser of the Fleetwood Carnival had been charged a commercial rate for use of the Marine Hall and Gardens.

Councillor M Anderton asked whether the Portfolio Holder would join with her in congratulating three Fleetwood business men, namely Lee Preston-Stephani, Craig McConish and Paul Haslem who, operating as the "Beside the Seaside" Group, had already staged three successful events this summer. She said they were fast making the Esplanade a tourist destination for family themed entertainment and their efforts really should be applauded by Members of the Council. Councillor Bowen said that any events to encourage tourism were helpful and said that she would write to the three business men referred to thanking them for their contributions.

Councillor Lady Atkins said that she was pleased that scaffolding had gone up at the Garstang Leisure Centre and that work on the long awaited improvements was about to commence. Councillor Bowen said that it was good news that work had started and said that work on the Garstang Swimming Pool would also be starting soon.

Councillor Jones said that she had recently visited the Splash Pad with a group of family and friends. It had been a very positive experience and a much better environment with the number of users controlled. Councillor Bowen confirmed that similar positive feedback had been received from other users of the facility.

RESOLVED that the report be noted.

(g) Health and Community Engagement Portfolio Holder

The Health and Community Engagement Portfolio Holder (Councillor V Taylor) submitted a report.

She said, with regards to comments made earlier in the meeting about nuisance caused by seagulls, that an information campaign on this issue was to be launched soon, including use of social media, notices and an article in the next edition of Wyre Voice.

Councillor M Anderton asked the Portfolio Holder to draw up a coherent policy to deal with the noise nuisance, mess and increasingly aggressive behaviour of seagulls. She said she would like the Portfolio Holder to consider the following actions:

1. online reporting of seagull nuisance (in the same way that dog fouling was currently reported);
2. developing an information section on Wyre's website giving advice to residents on deterring seagulls (for example by installing spikes on rooves);

3. a review of data and developing a Wyre policy on dealing with this problem with a view to possibly passing a byelaw.

She said that she would be happy to work with the Portfolio Holder on this issue and to share the research she had done so far.

Councillor Taylor said that this was a national problem and Councillor Anderton had raised valid points. She said that she would be happy to work with her on this issue.

Councillor Jones said, with reference to paragraph 4 of the report, that as a dementia champion she had been visiting businesses around Poulton and had received an outstanding response to the initiative to make Poulton a dementia friendly town centre. The Fylde and Wyre Dementia Action Alliance had already achieved a great deal and further awareness raising sessions were being organised. She said that there were now 1.6 million dementia friends across the UK.

Councillor Taylor thanked Councillor Jones for her comments and agreed that the dementia friend concept was proving to be very beneficial. She said that County Councillors had received dementia awareness training and urged Wyre Councillors to also undertake awareness training if they had the opportunity.

Councillor Ballard asked whether the Council's Care and Repair Manager, Michelle Scott, could make her dementia awareness training sessions available to Councillors.

Councillor Beavers asked Councillor Taylor in her capacity as Health and Community Engagement Portfolio Holder and as a Preesall Ward Councillor to petition the Leader of the Council to accept the gift of the ferry boat offered by Lancashire County Council, in order to relieve social deprivation in the Over Wyre Area. Councillor Taylor replied that, as an elected member for Preesall, she had lobbied for decades for the ferry service, but she was also well aware that responsibility for transport services such as the ferry rested with Lancashire County Council.

Councillor Shewan commented on cuts being made to bus subsidies by Lancashire County Council. He said that, the cuts were a consequence of reduced Government funding and were not the fault of the County Council.

RESOLVED that the report be noted.

COU. Planning Committee Periodic Report

15

The Chairman of the Planning Committee (Councillor Greenhough) submitted a report on issues being dealt with by the Planning Committee.

RESOLVED that the report be noted.

COU.
16

Constitution Amendments

The Leader of the Council (Councillor Gibson) and the Service Director Performance and Innovation submitted a report on proposed changes to the Council's Constitution. Following comments about the proposed changes to the Overview and Scrutiny Committee Call-in Procedures, made by Councillors Fail and R Duffy, Councillor Michael Vincent proposed, as an amendment, that in the final sentence of paragraph 4.4 of the proposed new call-in procedures in Appendix 2 of the report that the words "*must also*" be deleted and replaced by "*should where possible*" and at the end of the line the words "*with the call-in request*" be deleted and replaced with "*to the Democratic Services Team in advance of the meeting*", so that the final sentence of paragraph 14.4 read as follows:

"Any documents to be referred to at the meeting of the Overview and Scrutiny Committee should, where possible be submitted to the Democratic Services Team in advance of the meeting."

He also proposed that the revised call-in request form attached as Appendix 3 of the report be amended accordingly.

The amendments proposed by Councillor Michael Vincent were seconded by Councillor Gibson, and was carried by 33 votes to 12.

RESOLVED

1. That the new petition scheme attached as Appendix 1 to the report be approved and included as part 5.09 of the Constitution.
2. That the revised procedures form considering the call-in of executive decisions referred to in Appendix 2 of the report, as amended, be approved and included as paragraph 14 of the Overview and Scrutiny Procedure Rules in 4.05 of the Constitution in place of the current version.
3. That the revised call-in request form referred to in Appendix 3 of the report, as amended, be approved and included in Part 4.05 of the Constitution.
4. That the proposed changes to the procedures for dealing with alleged breaches of the Councillors' Code of Conduct attached as Appendix 4 of the report be approved and included in Part 5.02 of the Constitution in place of the current version.
5. That the Audit Committee terms of reference including one very minor amendment attached as Appendix 5 of the report be formally approved and included as Article 7 in the Constitution.

**COU.
17** **Local Development Scheme**

The Planning and Economic Development Portfolio Holder (Councillor Murphy) and the Chief Executive submitted a report on a revised Local Development Scheme setting out a process and a timetable for the preparation of the Local Plan.

Councillor Murphy said, in response to comments made by Councillor Fail about the importance of the Open Spaces Audit 2010 and its omission from the list of studies in paragraph 8.5 of the scheme (Appendix 1 of the report), that all relevant documents would be taken into account when compiling the evidence base for the Council's Local Plan submission.

RESOLVED:

1. That the Local Development Scheme, as set out in Appendix 1 of the report, be adopted by the Council to come into effect from 7 July 2016.
2. That delegated authority be given to the Head of Planning Services, in consultation with the Planning and Economic Development Portfolio Holder, to approve any amendments to the Local Development Scheme.

**COU.
18** **Treasury Management Activity 2015/16**

The Resources Portfolio Holder and Deputy Leader (Councillor Alan Vincent) and the Head of Finance submitted a report on the overall position and activities in respect of treasury management for the financial year 2015/16.

RESOLVED that the annual report on treasury management activities for the 2015/16 financial year be approved.

**COU.
19** **Lancashire Police and Crime Panel: Appointment of an Additional Member for 2016/17**

The Resources Portfolio Holder and Deputy Leader (Councillor Alan Vincent) and the Service Director Performance and Innovation submitted a report on the nomination of an additional member of the Lancashire Police and Crime Panel for 2016/17. Councillor Shewan proposed and Councillor B Stephenson seconded an amendment that Councillor Matthew Vincent be appointed to the panel rather than Councillor Gibson, but the amendment was lost (by 12 votes to 32).

RESOLVED that Councillor Gibson be appointed as an additional member of the Lancashire Police and Crime Panel, subject to confirmation of the composition of the panel at its annual meeting on 20 July 2016.

**COU.
20** **Notice of Motion: Police and Crime Commissioner**

The following notice of motion had been submitted under Procedure Rule 14 by Councillors B Stephenson, E Stephenson, R Duffy and I Duffy:

“This Council commends Lancashire Police and Crime Commissioner for his success in protecting the people of Wyre despite the savage cuts to his budget. With his continued prudent management the Council requests that the Commissioner makes further investment in Wyre policing when funds become available.”

The motion was proposed by Councillor B Stephenson and seconded by Councillor R Duffy.

During the ensuing debate, Councillor Gibson proposed under Procedural Rule 16.6(a), that words be deleted from and new words be inserted to the motion set out on the agenda, so that it read as follows:

“Whilst this Council recognises that the PCC, just like all local authorities, has had a reduction in Government grant, the PCC still has £47 million in reserves and balances and this Council urges him to ensure that Wyre receives its fair share of Police funding.” The amendment was seconded by Councillor Berry and carried (by 32 votes to 1 with 12 abstentions).

The Chief Executive advised that the proposed amendment was valid because it proposed that words be left out, inserted or added and the effect was not to entirely negate the original motion and therefore met the requirements of Procedure Rule 16.6(a).

The motion as amended then became the substantive motion and was debated. The substantive motion was carried (by 32 votes to 2 with one abstention – most of the Labour members having left before the vote was taken) and, it was **RESOLVED**, that:

“Whilst this Council recognises that the PCC, just like all local authorities, has had a reduction in Government grant, the PCC still has £47 million in reserves and balances and this Council urges him to ensure that Wyre receives its fair share of Police funding.”

The meeting started at 7.00pm, and finished at 9.45pm

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COUNCIL MEETING
THURSDAY 8 SEPTEMBER 2016

AGENDA ITEM 6

PUBLIC QUESTIONS OR STATEMENTS

No questions have been received from members of the public under Procedure Rule 9 by the deadline of 12.00 noon on Friday 2 September, 2016.

Published 2 September, 2016
Democratic Services
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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COUNCIL MEETING
THURSDAY 8 SEPTEMBER 2016

AGENDA ITEM 7

QUESTIONS "ON NOTICE" FROM COUNCILLORS

No questions have been received from Councillors under Procedure Rule 11.1 by the deadline of 12.00 noon on Friday 2 September, 2016.

Published 2 September, 2016
Democratic Services
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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Report of:	To:	Date	Item No.
Cllr. Peter Gibson, Leader of the Council	Council	8 September 2016	8(a)

Executive Report: Leader of the Council
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1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

2. Review of Parliamentary Constituencies (North West Region)

2.1 In February 2016, the Boundary Commission for England (BCE) announced the start of their review of the Parliamentary constituencies in England. The BCE is required to report to Parliament in September 2018. The BCE has now published the Guide for this review, which you can find on their website at the below link:

<http://boundarycommissionforengland.independent.gov.uk/guide-to-the-2018-review-published/>

The Guide aims to explain:

- the policies that the Commission will work to in conducting the review within the statutory framework;
- the changes that were most recently made to the law governing Parliamentary constituency reviews by the Parliamentary Voting System and Constituencies Act 2011 ('the 2011 Act'). The 2011 Act has a major impact on the way a review operates, and particularly the first review to be completed following that legislation is likely to result in some degree of change to a large number of existing constituencies; and
- the details of the process that the 2018 Review will follow, including the number of public hearings that will be conducted around the country.

2.2 The BCE intend to publish their Initial Proposals for new boundaries in September 2016.

2.3 When the District Ward Boundaries were recently reviewed we established a Member Review Group, led by Cllr Alan Vincent, which proved to be a very effective and efficient way of providing a formal response and I suggest that a similar approach be taken in the case of the review of the Parliamentary constituencies, but we will consider this matter formally later on in the agenda.

3. Congratulations to our three local MPs

3.1 I would like to take this opportunity to congratulate our three local MPs who have secured important positions within their respective Groups.

3.2 Firstly my congratulations go to Ben Wallace MP who has been appointed to the post of Minister for Security, secondly to Paul Maynard MP who has been appointed to the position of Parliamentary Under Secretary at the Department of Transport and thirdly to Cat Smith MP who has been appointed a Shadow Minister.

3.3 I look forward to continuing to work with our three local MPs for the benefit of our residents, businesses and visitors.

4. Lancashire County Council Property Review

4.1 Members will recall that in my last executive report I commented that the County Council are currently consulting on proposals that will result in a significant reduction in the level of services provided for our residents. On the 8 August 2016 Garry Payne, Chief Executive, Marianne Hesketh, Service Director Performance and Innovation and I met with County Councillor David Borrow and Jo Turton, Chief Executive LCC.

4.2 We discussed various matters and subject to agreement on terms/rental levels I stated that in principle we would make our assets available so as to enable LCC to deliver services on a Neighbourhood Footprint. The deadline to provide comments to LCC was the 12 August and, as a result, the Chief Executive has responded to LCC with the following comments:

“We welcome the concept of ‘Neighbourhood Centres’ and feel this will be a positive step forward. Co-location of public services is very beneficial as we have proved here at the Civic Centre in Poulton-le-Fylde. We now share part of our building with Lockwood GP Surgery and are exploring opportunities for our customers to benefit from a central point of service delivery to cover a range of health and wellbeing services such as debt advice. We are also in discussions to let some space to the Police which would include a public enquiry counter. Wyre is keen to explore with LCC other opportunities for co-location and sharing of our assets.

There are many other community assets in Wyre not owned by us but that would provide LCC with an opportunity to consolidate, co-locate or provide outreach services such as village halls and community centres. We do not have a current list of all community assets in Wyre but would be happy to explore this further if it was felt useful.

Another good example of co-location opportunities is in Fleetwood, where there is currently significant space available to let at Fleetwood Health and Wellbeing Centre on Dock Street. It is understood that there are outline plans for NHS use but it may be worth exploring further with Fylde and Wyre CCG to see if there are opportunities for LCC to co-locate in this space. It would be an ideal location for a Neighbourhood Centre in Fleetwood.”

The response to LCC also referred to a scrutiny task group established during the consultation period which focused on proposals for library closures in Wyre and which proposed the establishment of a Community Interest Company (CIC). I hope this is something LCC will be keen to explore. This matter will be considered further by the Cabinet at its meeting on 7 September.

5. Comments and Questions

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/16/0809 8(a) Leader

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Report of:	To:	Date	Item No.
Cllr Alan Vincent, Resources Portfolio Holder and Deputy Leader	Council	8 September 2016	8(b)

Executive Report: Resources Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

2. Finance

- 2.1 Cabinet, at their meeting last night, considered an update of the Medium Term Financial Plan (MTFP), the previous version having originally been agreed back in March as part of the Estimate process. During the year, any changes to our spending forecast are presented to Management Board and the revision of the full plan in September allows us to update our prediction taking into account the previous year's financial performance, current developments in terms of central government policy and the latest information around inflationary increases.

- 2.2 The Government, as part of the 2016/17 settlement, indicated a four-year funding settlement to 2019/20. The offer is subject to the publication of an efficiency plan and must be formally accepted by 5pm on 14 October 2016. Authorities which do not take up the offer will be subject to the existing yearly process for determining the local government finance settlement. Allocations could be subject to additional reductions dependant on the fiscal climate and the need to make further savings to reduce the deficit.

- 2.3 The MTFP projects a gap of £2.2m in 2019/20 which will need to be addressed. A list of potential efficiency savings has been developed by the Corporate Management Team and Heads of Service and these will be progressed as appropriate.

3. Human Resources

- 3.1 One of the findings from the staff survey that was carried out at the beginning of the year was the need to refresh the role of the Staff Focus Group; the results indicated that staff were no longer utilising this group as originally intended. A workshop held on the 9 May 2016 with the Senior Leadership Team and 3rd Tier Managers discussed how the Staff Focus Group might be revamped in order to increase its usefulness and

improve the communication between Service Units. Suggestions from this workshop have been taken on board and representatives will now be asked to provide information regarding work/projects taking place in their area. The group will be chaired by a different representative at each meeting and it has been renamed the Staff Networking Group. A trial will take place and will be evaluated to ensure it is working effectively.

4. Procurement

4.1 There is nothing specific to report at this time.

5. Asset management

5.1 Construction works will soon start on the Teanlowe Day Centre to create a self-contained unit to be occupied by the Teanlowe 60+ community centre. Once this work is complete, we will be advertising for a new tenant for the other part of the building.

5.2 A 3 year lease for Poulton Youth and Community Centre has been agreed with the Management Committee of McKee College House. The first two years rental income will cover the cost of current roof repairs, with any ongoing rental being additional income.

5.3 Funding from the Capital Investment Reserve is being used to meet the cost of a new heating system at Fleetwood Leisure Centre and to progress the backlog of roof repairs for Marine Hall, Fleetwood Market, Cleveleys Bus Station and metal roofs and gutters at Thornton Leisure Centre.

6. Comments and questions

6.1 In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/0809 8(b) Resources



Report of:	To:	Date	Item No.
Cllr David Henderson Street Scene, Parks and Open Spaces Portfolio Holder	Council	8 September 2016	8(c)

Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Street Scene and Parks and Open Spaces Portfolio, as set out below.

2. Parks and open spaces and street cleansing

2.1 One of the busiest weekends for the operational teams proved successful with the Fleetwood Festival of Transport (Tram Sunday) in Fleetwood and The Big Gig in Poulton both being held on the 17 July. The teams involved should be complemented for their hard work before, during the events and later into the evening to clear up with a total in excess of 8 tonnes of waste being removed.

2.2 The three new energy efficient road sweepers recently procured have been successfully named by primary school pupils. There were lots of great suggestions and after careful consideration they are now called Brushy McScrubby, K.I.T. (short for Keep It Tidy) and Sir Sweepalot. A big thank you to Breck, Carr Head, Shakespeare and Winmarleigh primary schools for their suggestions.

2.3 Initial works at the Mount Gardens are now nearing completion following the refurbishment of the shelters along with the provision of new railings and gates. Additional planting work will continue this autumn following our success in securing an additional £17,800 from the Lancashire Environmental Fund.

2.4 The provision of additional information for the Parks for People application has been completed and we expect a decision from the Heritage Lottery Fund in December.

2.5 I am pleased to report that this year's green flags are now flying at five of Wyre's parks after Keep Britain Tidy announced the awards back in July. The successful parks are Kepple Lane in Garstang, Poulton's Vicarage Park, Hawthorne Park, Wyre Estuary Country Park in Thornton and Memorial Park, Fleetwood. Memorial Park also won a special

Green Heritage Award as an acknowledgement of the heritage value of the site. A celebration event was held here at the Civic Centre on 19 June to thank all the park friends groups, volunteers and staff involved with achieving the awards.

3 Waste and recycling

- 3.1** The take up of the green waste subscription service continues to be well received with subscriptions still being placed three months into the administrative term.
- 3.2** The Council will support the national Recycling Week initiatives during the week commencing 12 September and other initiatives scheduled during the month. The Waste and Resources Action Programme (WRAP) will this year headline a campaign called 'the unusual suspects' to encourage households to recycle materials often forgotten, such as detergent and shower gel bottles. Wyre will make use of the social media material provided by WRAP.
- 3.3** The provisional recycling and composting outturn for 2015/16 shows a slight improvement on last year at 51.4%; this is encouraging and bucks the national trend where many LA's have seen a decline.
- 3.4** The consultants appointed by Lancashire County Council have finalised the first phase of the waste review for those districts that opted to take part. The modelling of different collection systems has not identified efficiencies that would negate the financial loss of the cost sharing agreement. It highlights investment needs; requirement for some certainty in the processing / disposal network and suggests an arrangement is required for sharing of savings / investment between the two tier authorities. Wyre Council have therefore recommended that the review is suspended until more certainty can be provided as to future disposal and processing options to be made available by LCC.

arm/ex/cou/cr/16/0809 8(c) Street Scene



Report of:	To:	Date	Item No.
Cllr Peter Murphy, Planning and Economic Development Portfolio Holder	Council	8 September 2016	8(d)

Executive Report: Planning and Economic Development Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

2. Coastal Communities Fund (CCF) Scheme

- 2.1 The CCF scheme is now complete and an evaluation report was submitted to DCLG as part of the funding requirements. Some of the key findings relating to interviews with the public are set out below:
- Four in five people interviewed at the Promenade were aware of the improvements with people most likely to be aware of improvements to Marine Lake, the Splash Pad and Euston Gardens (in that order)
 - Nine in ten people interviewed at the Promenade felt it had 'got better' over the last three years
 - More than half said the improvements were very important in their decision to make that visit to the Promenade
 - 93% of people at the Promenade were very or quite positive about their visit, whilst seven people at other towns had very or quite positive perceptions of Fleetwood Promenade
 - One in five people interviewed in other towns commented on improvements made to Fleetwood Promenade without prompting
 - Four in five visitors to the Promenade are very or quite likely to return in the future, with locals most likely (88%)
 - Three in four people interviewed in other towns are very or quite likely to visit Fleetwood Promenade in the future.

The full report can be viewed via the following [link](#):

- 2.2 Officers submitted an expression of interest in respect of Round 4 of the CCF announced in May 2016 focussed on providing business support for new and existing businesses and training for local people within Fleetwood and other coastal town centres. This was based on the feedback received after recent training funded by Coastal Community Team (CCT) monies and a growing demand following our previous CCF

training projects which benefitted approximately 100 individuals and businesses. We are still awaiting a decision, and I am hopeful that this will be received in time to report it verbally at the meeting.

3. Coastal Revival Fund

3.1 Contractors were appointed for each of the three elements of the works to the Marine Hall dome and interior lighting i.e. glazing, blind/s and interior lighting. The lighting works at marine hall are 95% complete and the main hall lighting levels are dramatically improved. The works to the dome itself have been delayed due to scaffolding and paint issues. The blinds and the replacement glass installations have also been delayed due to the specialist restoration process that is necessary.

4. Fleetwood Coastal Community Team

4.1 Support is being given to new and existing businesses in Fleetwood and support includes dealing with premises enquiries, assisting with shop improvements including painting, signage and the re-use of furniture previously used for the 'Pop Up' shop initiative in Poulton by multiple tenants occupying a large single shop unit on Lord Street

4.2 A business support advisor has been commissioned to advise retail businesses in Fleetwood Town Centre on growth, networking and funding opportunities. The former Tobacco and Toffee Shop has been restored to its former glory.

5. Hillhouse Enterprise Zone (EZ)

5.1 A Masterplan is to be prepared for the EZ during 2016 and the main land owners (NPL) and partners including Council officers are about to appoint consultants to undertake this work.

6. Business Support

6.1 A total of 9 flood application grants were processed in partnership with Lancashire Boost totalling £17,479. In addition to this Business Rates Discounts were also awarded to these businesses totalling £39,074.

6.2 Wyred-Up membership renewals are underway for 2016, and every opportunity is made to encourage new memberships at events. Wyred-Up events have taken place at Fleetwood Town Football Club's new training facility at Poolfoot Farm and at Wyre Banqueting Suite, Garstang both events were very well attended.

6.3 The Wyre Business Exhibition (Wyre Expo) will take place on Tuesday 11 October, and the Wyre Business Awards will take place on Thursday 24 November.

7. Local Growth Plan

7.1 The Local Growth Plan, which expires in March 2017 is to be refreshed and a draft will be circulated for comment in the Autumn, with the final document being considered by Cabinet in Spring 2017. Outputs in the current plan have been successfully delivered under the six key

strategic initiatives and a full output report on the delivery of these will be provided alongside the draft plan in Spring 2017. The refreshed Growth Plan will set out our economic objectives and aspirations for 2017 to 2020 and will be prepared in consultation with our business community.

8. Planning Policy: Local Plan

- 8.1** As previously reported, evidence in relation to the scale of constraints in relation to highways and flood risk is critical in determining what level of the Objectively Assessed Need (OAN) for housing can be delivered in the Local Plan. The Planning Policy team is working with consultants and strategic partners including the Environment Agency, LCC and Highways England (HE) to identify the extent to which flood risk and highways capacity is a constraining factor in delivering housing growth and consequently determine an appropriate deliverable housing requirement for the local plan.
- 8.2** A final report on highway capacity was received at the end of August and the detailed highway report relating to Poulton-le-Fylde will be completed by the first week in November.
- 8.3** Highways England, (HE) have advised that they cannot provide conclusive advice on the capacity of the A585 following completion of the Little Singleton Bypass in 2022 until the scheme for the road is designed in detail later this year. A meeting was held with HE at the end August and timescales agreed by when HE will complete their work. Highway evidence is crucial in finalising the Local Plan.
- 8.4** A working draft Local Plan has been prepared and briefings with ward members took place throughout August. Meetings with Parish and Town Councils on the draft Plan will be organised for September.
- 8.5** The draft Plan is also being shared with service providers and in particular the Local Education Authority and the various CCGs so as to establish what level of services are needed to support growth in the Local Plan. As Members will be aware the Local Plan will be accompanied by an Infrastructure Delivery Plan.
- 8.6** The draft Plan is currently being assessed in terms of viability, sustainability and habitat regulations.
- 8.7** As previously reported, under the 'Duty to Cooperate', letters have been sent to adjoining Local Authorities (except Ribble Valley) asking if they can assist Wyre with meeting the housing requirements. All Local Authorities that we wrote to have indicated that they are not able to assist Wyre. Those authorities, particularly those who share or overlap with our Housing Market Area have a duty to assist unless they can demonstrate why they are unable to. To date, we have not received any evidence from any of the neighbouring local authorities on this matter. Adjoining Local Authorities will want to see our highways evidence which is the basis for the request for assistance. Further discussions are necessary so as to agree a position between Wyre Council and adjoining Councils so as to at least demonstrate to the Inspector that in

preparing the Local Plan we have satisfied the requirements under the duty to co-operate.

- 8.8** The Strategic Flood Risk Assessment Level II is expected to be completed in September 2016. The draft report has been sent to the Environment Agency, United Utilities and the Lead Flood Risk Authority (Lancashire County Council) for comments.

9. Development Management

- 9.1** The Government sets performance targets in respect of the speed and quality of decision making, in relation to major applications. The current targets are at least 50% of all major applications determined within the requisite 13 week period (speed) and not more than 20% of appeals allowed (quality). Failure to meet these targets measured over a period of two years leaves an authority open to being designated, under which certain applications would be able to be made directly to the Secretary of State. The local authority would still be required to register and administer the application but would not receive the normal fee. Current performance levels over the two year period are in excess of 60% for speed of decision and below 15% of appeals allowed for quality of decision.

10. Comments and Questions

- 10.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/16/0809 8(d) Planning



Report of:	To:	Date	Item no.
Cllr. Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	8 September 2016	8(e)

Executive Report: Neighbourhood Services and Community Safety Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

2. Lancashire Constabulary West Division Stakeholder Engagement Event

2.1 On 8 July 2016 officers attended the Lancashire Constabulary West Division Stakeholder Engagement Event hosted by the Lancashire Police and Crime Commissioner. The event presented an overview of crime rates in Lancashire. Notably, high impact acquisitive crime rates are down (2.2%), but crimes such as all domestic assaults (up 7.6%), all non-domestic assaults (up 24%), harassment and stalking (domestic) (up 25.4%) and sexual offences on children under sixteen (up 34.4%) have all increased.

2.2 The Divisional Commander presented what he saw as important future challenges and these included: child sexual exploitation, anti-social behaviour, road safety, domestic abuse and violence against the person.

2.3 In the opinion of the Constabulary there is an increasing need for the police and their partners 'to problem solve, to prevent and to take early action' in order to address some of the most challenging issues. Particular emphasis was made regarding the important role of social care services, mental health and drug and alcohol services and their preventative role in tackling rising crimes against children and adults with complex needs.

2.4 It is clear that there is a strong strategic alignment between our Business Plan, with its emphasis on integrated wellbeing, prevention and early help and the work of our Community Safety Partnership with the developing new Police and Crime Plan for 2016-2020. This is positive and will, in my opinion, further help to support and develop the

positive work underway on Early Action.

- 2.5** The Office of the Police and Crime Commissioner has launched a public survey on the priorities for the new Police and Crime Plan. This is available at: <https://www.snapsurveys.com/wh/s.asp?k=146918867452>

3. New CCTV cameras installed in Fleetwood

- 3.1** The replacement and upgrade of all thirteen of Fleetwood's CCTV cameras has been completed using funding from the Council and Lancashire Police and Crime Commissioner's Office. The new cameras will ensure that our network of CCTV cameras will continue to provide reassurance and protection for our community. This investment has already proved to be effective with Police investigators being able to use the improved images to identify suspects of crime.

4. Comments and questions

- 4.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

arm/ex/cou/cr/16/0809 8(e) Neighbourhood



Report of:	To:	Date	Item No.
Cllr. Lynne Bowen, Leisure and Culture Portfolio Holder	Council	8 September 2016	8(f)

Executive Report: Leisure and Culture Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure and Culture Portfolio, as set out below.

2. Tourism and Visitor Services

2.1 Tourism at Wyre was promoted at Fleetwood Festival of Transport (Tram Sunday) on 17 July. The Tourist Information 'i-bus' was on site and over 400 visitors came onto the bus to ask about things to see and do in the area. The event was a great opportunity to showcase family orientated events and activities throughout the year.

2.2 Ensuring we capitalise on the current 'Pokemon Go' craze which is sweeping the world, we have developed its first in a set of Pokemon Go walking trails, with a trail at Fleetwood which identifies 'Poke Stops, and Poke Gyms' as well as places to eat, drink, visit and shop along the way. Visitors are also asked to help identify any poke stops missed and to inform us using the discoverwyre.co.uk platform or through discover wyre social media. The campaign is digital and each week a new Wyre Pokemon Go Trail will be revealed to visitors.

4. Sports Development

4.1 The new TrySport Programme recorded 1,773 participant visits in the first quarter. The new programme has a much more varied programme of activities in place and is currently looking towards new ways of marketing the activities on offer.

4.2 British Cycling, along with a partnership of organisations including Wyre Council has scheduled a number of programmes of cycling in Lancashire. As part of national campaigns to get more people cycling for fun and fitness, Sky Ride Local, Breeze Rides and Ride Social offer a fantastic range of cycling activity within the borough. Go to <http://www.goskyride.com/> for more information.

5. Garstang Leisure Centre and Swimming Pool

- 5.1** Refurbishment works commenced as planned at the leisure centre on 4 July. The internal existing layout has been reconfigured. New male and female changing rooms and a much larger gym area have been created. The new gym equipment was installed during the third week of August.
- 5.2** The refurbishment works at the swimming pool commenced as planned on 18 July. The internal layout has been reconfigured and now provides a larger shower area, new changing cubicles and lockers.
- 5.3** The works at both sites are on schedule and budget.

6. Marine Hall

- 6.1** The Marine Hall has had a busy few months. The venue hosted The Searchers, One night with Elvis, The Dressing Room with Cannon and Ball and the Everly Brothers Tribute Show. The total number of seats sold for these four shows was 1,300. In addition, the new indoor car boot sale sold out all available stall space. During August the venue hosted a six day dance festival attracting hundreds of entries from all over the country. The event was so successful; the organisers have booked for 2017 and extended the event to seven days.

7. Comments and Questions

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/16/0809 8(f) Leisure



Report of:	To:	Date	Item No.
Cllr. Vivien Taylor, Health and Community Engagement Portfolio Holder	Council	8 September 2016	8(g)

Executive Report: Health and Community Engagement Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Health and Community Engagement Portfolio, as set out below.

2. Community Engagement

- 2.1 The Engagement team have been busy working on the Autumn edition of Wyre Voice, our community magazine. During the latter part of September, copies will be distributed to homes in Wyre, so watch out for your copy. Highlights of this edition include information on our new Discover Wyre website, food safety ratings, preparing for flooding and a focus on each area.
- 2.2 I have been proactively supporting the Love my Beach campaign to discourage people from feeding seagulls. Activity has included a sustained social media campaign, a new advisory section on the council's website which can be viewed at www.wyre.gov.uk/seagulls and local signage. These have concentrated on how to avoid attacks and discouraging feeding. During September, we will be offering advice on seagull proofing buildings to prevent nesting.
- 2.3 Over the summer months, we have been heavily involved with 'Wyre In Bloom', 12 areas and over 20 neighbourhoods entered this year. Almost 30 schools took part in 'Young Wyre in Bloom' ranging from food growing projects to floral displays. Judging took place over two weeks and the results will be announced at a regional awards ceremony in October. A short film <https://youtu.be/SVB9ID26lhq> which captures the essence of the extraordinary efforts of volunteers across Wyre has been produced. This was created free of charge for us by 'Fleetwood TV', a community based film company that has previously been a beneficiary of a Shaping Your Neighbourhood grant.

3. Health and Wellbeing

- 3.1** On 6 July 2016 our Food Safety Officers took a prosecution case to Blackpool Magistrates Court against the owners of Catterall House Residential Care Home, Catterall. When visiting the home our officers found mouse droppings in food storage and preparation areas, dirty and damaged structure and equipment, inadequately trained staff, inadequate pest control and inadequate record keeping. The operator admitted to thirteen Food Hygiene offences and was fined £14,000 and ordered to pay court costs of £2,285 and a £130 victim surcharge when he appeared before Blackpool Magistrates' Court. An application to prohibit him from running a food business was rejected by Magistrates because steps had been taken to improve the home. The Residential Care home, which was also being investigated by the Care Quality Commission (CQC) for poor standards and was in special measures, caters for 24 elderly and vulnerable people.
- 3.2** During the school year 2015/16 280 children took part in what was our final 'Mission Possible' food hygiene project. Coordinated by the Food Safety Section, with the help of a volunteer, we provided resources for schools to participate in the project. The project used secret agent briefcases, thermometers, torches, rulers, a UV light hand washing kit, magnetic display fridge and foods to help teach the children the importance of preventing food poisoning at home. The project was very well received by the children and any remaining training resources have now been donated to St Thomas's School, Garstang who were delighted as it will allow them to continue with the project for future years.
- 3.3** Since the start of the new Integrated Home Improvement Service contract with Lancashire County Council in June 2015, Care and Repair has installed 709 minor adaptations for clients. This work includes items such as internal banister rails, external handrails, step adaptations and ramps, for which people are assessed by occupational therapists. The aim of this work is to minimise the risk of falls, prevent admission to hospital, to facilitate hospital discharge and enable people to remain living safely in their own home for as long as they wish to. Some of the work is carried out by our own handyperson team, other work is done by our trusted contractors. All the work is managed through Care and Repair. Care and Repair is also able to make arrangements for this work to be carried out for people who choose to pay themselves, rather than wait for an occupational therapist assessment.
- 3.4** The biennial resident survey, Life In Wyre, is due for public release the week commencing 3 October 2016. The survey will be available to all residents online via www.wyre.gov.uk/lifeinwyre and posted to a random sample of 3,000 households. We are currently working with Fylde and Wyre Clinical Commissioning Group to generate questions to capture the awareness of residents' and their behaviour when it comes to using local health services. There will also be a section on opportunities and access to health services online. The CCG have contributed financially to the cost of the survey.

4. Comments and Questions

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	Meeting	Date	Item No.
Cllr Lesley McKay, (Chairman of the Audit Committee) and Clare James (Head of Finance)	Council	8 September 2016	9

Audit Committee: Periodic Report

1. Purpose of report

- 1.1 To inform the Council of the current position on issues being dealt with by the Audit Committee.

2. Current and future issues

- 2.1 The Audit Committee has met five times since the last periodic report was submitted to Council on 10 September 2015. During that period the following issues have been considered by the Committee:

At the 22 September 2015 meeting:

- Statement of Accounts 2014/15 (Post Audit)
- Management Representation Letter 2014/15
- Report to those charged with Governance (ISA 260) 2014/15
- Annual Review of the Council's Financial Regulations and Financial Procedure Rules
- Internal Audit Charter
- Annual Review of the Risk Management Policy
- Revision of the 2015/16 Audit Plan
- Periodic Private Discussion with the External Auditor, KPMG

At the 10 November 2015 meeting:

- Review of Audit Committee's Performance
- Internal Audit and Risk Management – Progress Report
- Annual Review of Council's Counter Fraud Policies – Anti Fraud, Corruption and Bribery, Whistle Blowing, Anti Money Laundering, Gifts and Hospitality and Registering Interests
- Compliance with the Regulation of Investigatory Powers Act 2000 (RIPA)

- Annual Audit Letter from the Council's External Auditors in relation to 2014/15
- Items for Information: - Consultation on 2016/17 Work Programme and Scales of Fees.

At the 8 March 2016 meeting:

- Review of Audit Committee's Terms of Reference
- Annual Internal Audit Plan 2016/17
- Certification of Claims and Returns Annual Report 2014/15
- External Audit Plan 2015/16
- Appointing the Council's External Auditor (from 2018/19 onwards) - there was a presentation by the External Auditors KPMG
- Periodic Private Discussion with Head of Internal Audit

At the 24 May 2016 meeting:

- Election of Chairman
- Election of Vice Chairman
- Training in advance of the Committee considering the Statement of Accounts 2015/16
- Review of Effectiveness of Internal Audit
- Internal Audit Annual Report 2015/16
- Annual Governance Statement 2015/16
- External Audit Annual Audit Fee Letter 2016/17
- Items for information:- Work programme and scale of fees 2016/17
- Annual Review of the Council's Financial Regulations and Financial Procedure Rules

At the 28 June 2016 meeting:

- Statement of Accounts, Capital Financing and Revenue Outturn 2015/16.

2.3 The next Audit Committee meeting is arranged for 20 September 2016, when will be considering:

- Periodic Private Discussion with the External Auditor, KPMG
- Statement of Accounts 2016/17 (Post Audit)
- Management Representation Letter 2015/16
- Report to those charged with Governance 2016/17 (ISA 260)
- Annual Review of the Council's Financial Regulations and Financial Procedure Rules
- Internal Audit Charter
- Annual Review of the Risk Management Policy

3. Members' attendance (1 April 2015 – 31 March 2016)

3.1 The table below shows the total number of meetings that each member of the Committee could have attended and the number they actually attended.

Name	Possible Meetings	Actual Meetings
R Amos	5	5
E Anderton	5	2
Ballard	5	4
Barrowclough	5	3
Collinson	5	2
Fail	5	5
Greenhough	5	3
Holden	5	3
Ingham	5	4
Jones	5	3
McKay	5	5
Moon	5	2
A Turner	5	4
Wilson	5	2

4. Comments and questions

4.1 In accordance with Procedure Rule 13.4, any Member of Council will be able to ask me a question or make a comment on the contents of my report or any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rules 13.6.

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Report of:	Meeting	Date	Item no.
The Leader of the Council (Cllr Gibson) and Marianne Hesketh Service Director Performance and Innovation	Council	8 September 2016	10

Electoral Review Working Group: Parliamentary Constituencies 2018
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1. Purpose of report

- 1.1 To enable a Working Group to be appointed to consider proposals for a review of parliamentary constituencies.

2. Outcomes

- 2.1 Effective parliamentary constituencies for the residents of Wyre.

3. Recommendations

- 3.1 That a Group comprising the Deputy Leader and Resources Portfolio Holder (Cllr A Vincent), 4 other Councillors nominated by the Conservative Group and 2 Councillors nominated by the Labour Group be appointed to respond to the consultation process on the 2018 Review of Parliamentary Constituencies and to submit comments and proposals on behalf of the Council to the Boundary Commission for England.

4. Background

- 4.1 The Boundary Commission for England (BCE) is an independent and impartial public body which is responsible for periodically reviewing parliamentary constituency boundaries in England. It is currently conducting a review on the basis of rules updated by Parliament in 2011. These latest rules involve a significant reduction in the number of constituencies in England and require compliance with new parameters for the number of electors in each constituency. The BCE is required to make a formal report to the Government in September 2018, recommending any changes that it believes are appropriate to the distribution, size, shape, name or designation of constituencies. The Government will turn the recommendations of the BCE into draft

legislation which will then be presented to Parliament. If Parliament approves the legislation, the recommended changes will be implemented for the next General Election after the date on which the legislation is passed.

- 4.2** The BCE plans to publish its initial proposals in the week commencing 12 September 2016. Any written comments on those proposals must be submitted within a 12 week period. There will also be 5 public hearings at various locations across the North West, which members of the public and representatives of interested bodies can attend if they wish. As soon as possible after the initial 12 week consultation period, the BCE will publish on its website all the representations that it has received for each region. Once the representations have been published there will be a further four-week period during which written comments on those representations can be submitted. The BCE will then decide whether and to what extent to revise its initial proposals. If revisions are made, there is provision for a further 8 week period for the submission of written representations on the revised proposals. A final report will then be published.
- 4.3** A Guide to the 2018 Review, setting out in more detail the process to be followed, has been published by the BCE and can be viewed on its website.

5. Key issues and proposals

- 5.1** To enable the BCE’s initial proposals and any revised proposals to be fully considered and comments to be submitted within the required timescales, it is proposed that a politically balanced Member Working Group be set up with delegated authority to approve the Council’s comments and proposals, as recommended in paragraphs 3.1 above.

Financial and legal implications	
Finance	None arising directly from this report.
Legal	The current review is being conducted in accordance with the provisions of the Parliamentary Voting System and Constituencies Act 2011.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders (Democratic Services and Scrutiny Manager)	01253 887481	roy.saunders@wyre.gov.uk	28/07/16

List of background papers:		
name of document	date	where available for inspection
None	-	-

List of appendices

None

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